**Meetings details :**

| Meeting Type | Team meeting (Online) |
| --- | --- |
| Date | 15.11.2023 |
| Meeting time | 10:30 AM - 12:00 PM |
| Meeting place | Google Meet |

**Participants Details :**

| Sujoy Kumar Ray | Project Architect & Scribe |
| --- | --- |
| Rattin Sadman | Software Developer |
| Oishik Biswas | Project Manager &  Quality Assurance |

**Agenda :**

| **SL** | **Discussion topic** |
| --- | --- |
| 01 | System Requirement Specification for our project |
| 02 | Discussing system models with use case and system architecture. |

**Notes :**

| **SL** | **Notes** |
| --- | --- |
| 01 | Discussing about how users can interact with system |
| 02 | Designing and understanding our system architecture |
| 03 | Understanding our use cases of system models |